

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**November 3, 2014**

Selectmen Present: Chair Abigail Arnold, Betsy Hardwick, and Scott Carbee

Staff Present: Town Administrator Michael Branley

Also present: Polly Freese, Judi Miller, Ben & Robin Haubrich, Betty Behrsing, Tom Anderson,  
Paul Conway

**CALL TO ORDER:** Abigail called the meeting to order at 6:30 p.m.

**Appointments**

1. Chief Bell – Chief Bell reported a smooth Halloween with no incidents. Steve stated we had another burglary in the Candlewood Hill Road/Dennison Pond Road area. Tom asked if there was any progress on the investigation and Steve stated he is following up on some leads.

**Items to Sign**

1. Payroll manifest for 11/3/14
2. Payables manifest for 11/3/14
3. Intent to Cut for William and Christina Whole
4. Thank you letters to Michele Ferencsik, Charlie Pyle, III, Larry Kullgren and Michael Branley for their service on the Thulander Building Advisory Committee
5. The Deed transferring 228 Wilson Hill Road, which was auctioned at the beginning of October

**Correspondence**

1. Copies of DES letters accepting Permit Applications for Juniper Hill Road and Woodward Hill Road.
2. Approval for Operation of Individual Sewage Disposal System for Edward and Shirley Jones at 158 Bible Hill Road.
3. Weekly Report from Mike indicating that the health insurance for the year from 7/1/2015 to June 30, 2016 will go up a maximum of 7.6%. Primex will increase Property & Liability insurance by \$3,559.00, Workers Compensation by \$1,008.00 and Unemployment Compensation is going down \$646.00.
4. NHMA notice of the Annual Meeting on November 13<sup>th</sup>. The office will be closed next Wednesday and Thursday and opening Friday 8:00 a.m. – noon.

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5. Letter from Fire Chief Larry Kullgren asking the Board to be sure that official information comes directly from him.
6. Letter of Resignation from the Treasurer Nick Wilder.

### **New Business**

The Board discussed staffing for tomorrow's election. The Planning Board voted to have a meeting on the Broadband/Communications Master Plan paid by a grant. Paul Conway was present and wanted to discuss the penalty on his property taxes for not returning the inventory form. He presented a copy of what he said he mailed to the Town in March 2014. He says he recalls mailing it because he was preparing for a long term overseas assignment. He requested that the \$50 penalty be waived. The Board agreed to waive the penalty.

### **Approval of Minutes**

1. The Board approved the October 27<sup>th</sup> minutes as amended.
2. The Board approved the October 29<sup>th</sup> minutes as written.

### **Administrative Update**

Mike commented that the health insurance rates are comparable to what we were paying a few years ago, because rates had gone down and now they are going back up. Primex would like the Town to consider participating in their Contribution Assurance Program which is a commitment to stay with them through 2017 and see a maximum annual increase of 10% and 9% per program, respectively. A response is due by Dec. 19<sup>th</sup>. Mike would like to contact Property & Liability Trust to get a proposal from them and the Board agreed. Mike stated, in response to prior Board discussions, he checked with Primex and they recommend having all complete personnel files in the Town offices. The Board agreed to have Mike request all documentation from departments. Tom asked which budget the expenses for the MRI evaluation of the Police Department would be posted to and the Board agreed they had not talked about it.

**NEXT BOARD OF SELECTMEN MEETING:** November 10<sup>th</sup> at 6:30 p.m.

**ADJOURNMENT:** Abigail adjourned the meeting at 6:50 p.m.

Respectfully Submitted by Michael Branley

Approved on November 10, 2014

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Board of Selectmen Chair Abigail Arnold

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Selectman Scott S. Carbee

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Selectperson Betsy Hardwick